

**HUMAN RESOURCE DEVELOPMENT UNIT, CHIEF MINISTER'S DEPARTMENT  
Training Programs 2008**

SEMINARS						
No.	Program Title	Date	Duration	Venue	Objectives	Target Participants
1	Sarawak Civil Service Executive Seminar Amanat SS	4-5 Feb 2008	2 days	Kuching	To be determined	To be determined
2	Sarawak Administrative Officer Seminar (SAO)	4-5 Aug 2008	2 days	Kuching	To serve as a channel for participants to acquire the competencies for effective development and administration of the districts and division.	Sarawak Administrative Officers
3	Seminar on Maintenance of Asset and Facilities Management	22-23 May 2008	2 days	Kuching	To be determined	To be determined
4	Seminar Integriti	10-11 July 2008	2 days	Kuching	Untuk menyahut cabaran untuk merealisasikan hasrat wawasan 2020 dengan membentuk sebuah masyarakat yang kukuh ciri-ciri moral dan etikanya, dengan para warganya mempunyai nilai keagamaan dan kerohanian yang utuh, dan ditunjangi oleh	Kumpulan pengurusan, profesional, penyeliaan dan staf-staf sokongan daripada perkhidmatan awam Negeri Sarawak.
5	Dewan Undangan Negeri (DUN) Seminar	19-20 June 2008	2 days	Kuching	To share a common perspective in the understanding of the New Code of Ethics and assess understanding on the importance of ensuring an effective service delivery system.	Ministers and Assistant Ministers, Dewan Undangan Negeri Backbenchers, political Secretaries, Residents, Heads of Departments.
6	Konvensyen Kumpulan Meningkatkan Mutu Kerja (KMK)	22-23 May 2008	2 days	Kuching	Untuk memberi penghargaan dan pengiktirafan kepada kakitangan yang terlibat dalam KMK dengan memberi peluang kepada mereka membuat	Kumpulan KMK, fasilitator kumpulan KMK dan pemerhati dari agensi Negeri dan persekutuan.
7	Seminar Hari Perkhidmatan Awam dan Anugerah Kualiti	10-11 July 2008	2 days	Kuching	To be determined	To be determined
8	Forum Perkhidmatan Awam Negeri Sarawak	27-Nov-08	1/2 day	Kuching	Berkongsi pengalaman, pengetahuan dan amalan kemahiran di dalam pengurusan pentadbiran, mengukuhkan hubungan dan bekerjasama dalam mempertingkatkan akauntabiliti pengurusan.	Kumpulan professional dan sokongan

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9	Administrative Professional Seminar	10-11 April 2008	2 days	Kuching	-Develop effective communication skills -Develop personal skills and effectiveness at the workplace: - Enhance work performance and produktivity	Executive secretaries, personal assistants, and officers from both public and private sectors.
10	Malaysia Facilitators Conference	Aug-08	2 days	Kuching	To be determined	To be determined
11	ELPIC 2008 Evaluation of Learning for Performance Improvement Conference	15-17 July 2008	3 days	Kuching	To be determined	To be determined